



**Town of Arlington, Massachusetts**  
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## Minutes 12/02/2013

### **TOWN OF ARLINGTON BOARD OF SELECTMEN**

Meeting Minutes  
Monday, December 2, 2013  
7:15 p.m.

Present: Mr. Dunn, Chair, Mrs. Mahon, Vice Chair, Mr. Greeley, Mr. Byrne and Mr. Curro  
Also Present: Mr. Chapdelaine, Mr. Marlenga, Mrs. Krepelka  
\*Mrs. Mahon left meeting at 8:50 p.m.

#### FOR APPROVAL

1. **CONSENT AGENDA** (one vote required for approval of all items)

a. Minutes of Meetings: November 18, 2013

b. **REAPPOINTMENTS**

Zoning Board of Appeals

Pamela Heidell

(term to expire 10/2016)

Cable Advisory Committee

John Maher

Joseph Weihs

(terms to expire 5/2016)

Michael Quinn

(term to expire 10/16)

c. Appointment: New Election Worker

John Ackerly, 18 Edgehill Road, D, Pct. 11

Kellie Mullen, 4 Winslow Street, D, Pct. 1

Mr. Greeley moved approval.

SO VOTED (5-0)

d. Request: One Day Beer & Wine License, 12/6 @ Robbins Memorial Town Hall Auditorium for 'Bishop Night Out'

Bishop School PTO

Mr. Curro made motion to discuss the request of Bishop School to have a liquor license from 3:30 p.m. to 6:30 p.m. for the Craft Fair for students and also serve liquor from 7:00 p.m. to 11:00 p.m. for adults only. Mr. Greeley seconded said motion for discussion purposes only.

Mrs. Mahon, Mr. Byrne and Mr. Greeley were concerned about issuing a 7 hour permit for the craft fair due to liability concerns about serving alcohol around children.

Chairman Dunn and Selectman Curro voted in favor of the daytime license.

Mr. Greeley, Mrs. Mahon and Mr. Byrne voted against said approval for the daytime liquor license.

SO VOTED (3-2)

Mr. Greeley moved to approve evening liquor license

SO VOTED (5-0)

\*No PTO members were present at the meeting.

2. **Discussion: Property Classification - Tax Rate**

John Speidel, Assessor

The Board voted to continue with the residential Factor of 1. The Board voted unanimously not to change to a two-tiered split system which would have cut taxes slightly on residential properties but would have increased business taxes substantially.

Mr. Greeley stated that in his opinion residents come first in this town, but realizes we need to do what we can to help

businesses.

Mr. Greeley moved approval of fiscal year 2014 tax rate of \$13.79. SO VOTED (5-0)

3. Presentation: Snow Season Preparation  
Michael Rademacher, DPW Director

Mr. Rademacher presented the DPW's Snow and Ice Procedures for 2013/2014. Snow removed in large quantity for the purpose of clearing long stretches of road will be accomplished by outside contractors and trucked directly out of town. It was noted that conditions may be so unusual or unexpected that a departure from these general policies may be necessary. Therefore, when conditions warrant, the Public Works Director in consultation with the Town Manager, may order a departure from these general rules when, in the opinion of the Director of Public Works, conditions require such action.

Paulo Marinelli, 28 Brooks Avenue, asked the Director of Public Works, if the Town was going to continue removing snow from bus stops, curb cuts and the Minuteman Trail as they had done last year. Mr. Rademacher assured him the same policies would continue after a snowstorm.

Mr. Greeley moved receipt of report and the Board thanked Mr. Rademacher for his presentation.  
SO VOTED (5-0)

4. (a) ACMI Annual Report  
(b) ACMI Annual Financial Audit  
John Leone, Esq., ACMI President  
Norm McLeod, ACMI Executive Director

Mr. Leone asked the Board to write a letter to the Town's three cable providers to signal that the process to renew the public access station's licenses will begin soon. Said contract has to be renewed by June, 2016. Mr. Greeley moved receipt of report. SO VOTED (5-0)

#### LICENSES & PERMITS

5. Request: Common Victualler  
Sergio Goncalves, Bagelville Arlington Inc. d/b/a Bagelville,  
1398 Massachusetts Avenue (former site of Panera)  
Mr. Greeley moved approval subject to all conditions as set forth.

SO VOTED (5-0)

- 6.. Request: Common Victualler -Transfer  
TRA Pizza Inc. d/b/a TRA Pizza,  
173 Massachusetts Avenue (Olympic Pizza site)  
Applicants withdrew application for Common Victualler.

#### 7. CITIZENS OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

There were no matters presented for consideration of the Board.

#### TRAFFIC RULES & ORDERS/OTHER BUSINESS

8. Discussion: Draft Report 'Navigating the Minuteman Commuter Bikeway'  
Christopher Tonkin, Chair, Arlington Bicycle Advisory Committee

Mr. Tonkin presented a detailed report about the usage of the Minuteman Bikeway. The Group is proposing to link up with Lexington and Bedford to create a consistency in signage along the Bikeway, intersection improvements which improve the safe flow of bikeway traffic and acknowledge motor vehicle intersection at crossroads. Also, they propose a joint maintenance effort and support to keep the path in good condition and safely usable by pedestrians and cyclists.

Mr. Curro moved receipt of report.

SO VOTED (5-0)

9. Discussion: Minuteman Bikeway Usage Policy

The Town Manager and the ABAC would like to alert the Board to the proposed Bikeway Event Usage Guidelines which were developed at the request of the Town Manager. These guidelines are proposed in response to the desire of groups wanting to use the Arlington section of the Bikeway for special events and fund-raising programs. Groups who want to use the bikeway for fundraisers will have to get approval from the Town Manager's Office 45 days in advance.

The Town Manager accepted comments from the Board and will bring back a revised policy at a future meeting.

Mr. Greeley moved receipt of report.

SO VOTED (5-0)

10. Request: Removal of '15 Minute Parking' Sign @ 1317 Massachusetts Avenue  
Chuck Pappas, Swifty Printing

Mr. Pappas presented a petition to have the 15-minute parking sign at 1317 Mass. Avenue removed at the request of nearly every business owner in the area.

Mr. Curro moved to remove said 15 Minute Parking Sign.

SO VOTED (4-0)

Mr. Greeley recommended that the change will be reviewed in six months from now to make sure those businesses are not impacted negatively.

SO VOTED (4-0)

11. For Approval: TAC Russell Place Report  
Richard Turcotte, Chair, Transportation Advisory Committee  
Mr. Curro moved No Action.

SO VOTED (4-0)

12. For Approval: Steven Byrne as Selectman Liaison, AHRC Response Coordination Team,  
Daniel J. Dunn, Chair

Mr. Curro moved that Mr. Byrne be appointed as the Selectman Liason to the AHRC Response Coordination Team.

SO VOTED (4-0)

13. Vote: Special Town Meeting, April 30, 2014  
Adam W. Chapdelaine, Town Manager  
(tabled from 11/18/13 meeting)  
Mr. Greeley moved approval.

SO VOTED (4-0)

14. For Approval: Opening of Special Town Meeting Warrant

Mr. Curro moved to open the Warrant for a Special Town Meeting on Wednesday, April 30, 2014 at 8:00 p.m. The Warrant will open on Tuesday, February 11, 2014, at 8:00 a.m. and will remain open until 4:00 p.m.

SO VOTED (4-0)

#### Correspondence Received

Christopher Loreti  
Town Meeting Member  
Precinct 7

Swan Place Parking

Be Rec'd

Kenneth L. Kimmell  
MassDEP

Sustainable Materials Recovery Program  
Municipal Grant Award

Be Rec'd

Atty. Winstanley O'Connor  
CareWell Urgent Care Center

Be Rec'd

Mr. Dunn asked that Attorney O'Connor's letter be referred to the Town Manager and Planning Department for review and recommendation.

SO VOTED (4-0)

Ed Carney  
26 Higgins Street

Sidewalk on Quincy Street

Be Rec'd

Mr. Curro moved to refer Mr. Carney's letter to the Tree Committee for review and recommendation.

SO VOTED (4-0)

Jon Whitney  
47 Melrose Street

Parking in Arlington

Be Rec'd

Mr. Dunn stated that since the Town voted overwhelming against overnight parking in last April 2013 Town Election that Mr. Whitney did not fall under the criteria of "hardship".

Mr. Greeley moved no action.

SO VOTED (4-0)

Mr. Greeley moved receipt of Correspondence Received.

SO VOTED (4-0)

Mr. Chapdelaine asked Mr. Greeley if he would consider meeting at 6:15 p.m. on January 13th to discuss Electronic Board materials.

Mr. Curro announced that Saturday, December 7th, from 12:00 p.m. - 5:00 p.m. the Chamber is having a Town wide community event to kick off the holiday season. Free trolleys will transport shoppers along Mass. Avenue from East Arlington to Arlington Heights making several stops along the way. Local businesses will be offering special First Lights promotions and there will be strolling carolers to get you in the holiday spirit. At 2:00 p.m. Santa will leave in a fire truck from the Central Fire Station and will be driving up and down Massachusetts Avenue.

Mr. Greeley moved to adjourn at 9:30 p.m.

SO VOTED (4-0)

A true record: Attest

Marie A. Krepelka  
Board Administrator

Next scheduled meeting of BoS December 16, 2013

December 2, 2013

Agenda Item Documents Used

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2 Discussion: Property Classification - Tax Rate

3 Presentation: Snow Season Preparation, Michael Rademacher, DPW Director

4 (a) ACMI Annual Report

(b) ACMI Annual Financial Audit

5 Request: Common Victualler, Sergio Goncalves, Bagelville Arlington, Inc. d/b/a Bagelville, 1398 Massachusetts Avenue (former site of Panera

6 Request: Common Victualler - Transfer TRA Pizza Inc., 173 Mass. AvenueApplication Withdrawn

7 Citizens Open Forum

8 Discussion: Draft Report "Navigating the Minuteman Commuter BikewayChristopher Tonkin, Chair, Arlington Bicycle Advisory Committee

9 Discussion: Minuteman Bikeway Usage PolicyChristopher Tonkin, Chair, Arlington Bicycle Advisory Committee, Adam W. Chapdelaine, Town Manager

10 Request: Removal of "15 Minute Parking' Sign @ 1317 Massachusetts AvenueChuck Pappas, Swifty Printing

11 For Approval: TAC Russell Place Report, Richard Turcotte, Chair, TAC

12 For Approval: Steven Byrne as Selectman Liason, AHRC Response Coordination Team

13 Vote: Special Town Meeting, April 30, 214

14 For Approval: Opening of Special Town Meeting Warrant

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MemberPrecinct 7

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Town Meeting

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Sustainable Materials Recovery Program

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Rec'd            MassDEP            Municipal Grant Award

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CareWell Urgent Care Center

Ed Carney            Sidewalk on Quincy Street            Be Rec'd  
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Jon Whitney            Parking in Arlington            Be Rec'd 47 Melrose Street